

# ILLINOIS CONFERENCE ON VOLUNTEER ADMINISTRATION

## *THE TIMES THEY ARE A-CHANGIN'*

Wednesday, August 10, 2016 – 9:00 a.m. to 4:00 p.m.  
Ralph H. Metcalfe Federal Building, 77 W. Jackson, Chicago

To Register for the Conference, please visit [www.icova.info](http://www.icova.info)

### CONFERENCE SCHEDULE

8:30 a.m.	Registration
9:00 a.m.	Keynote Speaker – Dan Kotowski
10:15 a.m.	Session One Workshops
11:45 a.m.	Lunch and Lunch Time Topics
1:00 p.m.	Session Two Workshops
2:30 p.m.	Session Three Workshops
4:15 p.m.	Networking Reception

### WORKSHOP DESCRIPTIONS

#### **Session One Workshops**

**10:15 a.m. – 11:30 a.m.**

#### **1A. Games to Get Talking**

*Lindsey Snyder, Interim Curator of Conservation and Education, Niabi Zoo, Coal Valley, IL*

Explore new technique to promote public speaking skills with volunteers. Use these ideas as a springboard to make organization-specific public speaking training plans (in particular on difficult issues). *Early Career*

#### **1B. Case Study: Using Training as a Driver for Volunteer Engagement**

*Caitlin Hoge, Program Director, National Health Corps Chicago*

Participants will gain an understanding of how program specific as well as broader based core competencies create the foundation for volunteer led-training. Also understand how volunteer led training promotes volunteer engagement, and be able to identify which of the three key components are applicable to guide member training within their own volunteer program. *Early Career*

#### **1C. Building a Volunteer Sustainability Plan**

*Robert Dyer, Senior Pastor, First United Presbyterian Church, Belleville, IL & Staff Consultant, Ministry Architects and Kaitie Kautz, Director of Youth Ministries and Director of Equipping Ministry, First Presbyterian Church, Belleville, IL*

Borrowing from leadership principles, effective community building, and several initiatives introduced in church and lay based volunteer theories, this session will introduce and reinforce concepts for a sustainable volunteer plan. Time will be allowed for you to reflect on your current plan and come away with something that will help you transform your current process into sustainable volunteering. *Mid-Career*

## **1D. Powerful Partnerships Built Around Common Goals**

*R. Dale Evans, Family Self Sufficiency Program Coordinator, Housing Authority of Joliet*

This session will focus on the following topics: The importance of why and how to build partnerships. How to identify public, private individuals and organizations to consider collaboration with. The importance of pre and post promotion and the recognition of collaborative partnerships. *Mid-Career*

## **1E. Creative Innovative Volunteer Recognition for Visionary Leaders**

*Amy Sanders, CAVS, Administrative Director of Volunteer Services, and Rose Verona, CAVS, Volunteer AMITA Health*

By attending this presentation, the participants will gain innovative tools to provide systematic, meaningful recognition. Attendees will be armed with creative ideas that are easily implemented to highlight volunteer accomplishments and make volunteers feel truly valued. Learners will have new tools to identify what motivates each individual to volunteer, making placement opportunities exponentially more rewarding. *Early Career*

## **Session Two Workshops**

**1:00 p.m. – 2:15 p.m.**

### **2A. Associate Boards: How to Engage Members**

*Dan Frysinger, Auxiliary Board President; Angie Srigiri, Associate Board Secretary; and, Jason Schultz, Senior Manager of Corporate Relations, Chicago Cares*

Join this session to learn how associate boards across Chicago have engaged their members by specifying responsibilities, showing the results of the work, working in sprints and more. *Mid-Career*

### **2B. Volunteer Program Expansion: Identifying Need, Overcoming Obstacles, Creating Momentum**

*Robb Cleave, Volunteer Coordinator, Forest Preserve District of Kane County*

Discovering your organization's service needs, how to create staff buy-in for new efforts, how to tap existing and potential volunteers and how to collect feedback and improve outcomes. *Early Career*

### **2C. So You Think You Are Smarter Than A Volunteer Coordinator**

*Josh Chartier, Director of Guest and Volunteer Services, Naper Settlement; Elissa Fink, Staff Assistant, DuPage County Forest Preserve; Julie Gilmartin, Manager, Volunteer Services, Girl Scouts of Greater Chicago and Northwest Indiana; Sarah Kirby, Assistant Manager, Career Services, College of DuPage; Anne O'Dell, Executive Director, DuPage Homeownership Center*

Bring you burning questions to this interactive panel discussion! Topic is will include such things as ever changing volunteer job descriptions - "who moved my cheese", Upper Management "Buy In", Delegation, Data Base Management and More! *Early Career*

### **2D. Partnering With Volunteers**

*Kathleen Hayes, Coordinator of Volunteers, Vernon Area Public Library District*

Introduce a "team" approach to volunteer management. Learn how individuals with separate jobs can work together to reach a common goal. Leave with the tools to apply a team approach to your own volunteer program. *Mid-Career*

### **2E. One Step Further: Engaging the Board Beyond the Board Room**

*Dawn Breen, Regional Volunteer Officer, American Red Cross and Alicia Morris, Volunteer Specialist, American Red Cross*

Board impact on volunteer programs - Connecting the board to the mission-Communicating with the board. *Mid-Career*

## **2F. Volunteer Program Assessment**

*Jackie Peterson, Yvette Schmidt and Dennis Skidmore, Consultants, Executive Service Corps*

Participants will learn the use of a free management tool for evaluating volunteer program effectiveness. Participants will participate in individual and group analysis of the tool for determining priorities and target areas for the best practice improvement in their volunteer programming. *Early Career*

## **Session Three Workshops**

**2:30 p.m. – 3:45 p.m.**

### **3A. Planning for the Big Event**

*Josh Chartier, Director of Guest and Volunteer Services, Naper Settlement*

Developing volunteer opportunities for a new event/activity, specifically a large scale event. Plans to navigate shared volunteer roles/experiences when the event organizers require their own volunteers. Increased recruitment of volunteers, while continuing current operations. Incentives or sponsorship opportunities, again for a specific large scale event. *Early/Mid-Career*

### **3B. Recruiting and Supporting Millennial Volunteers**

*Jerome Holston, Nonprofit and Government Professional*

Learn to recruit Millennial volunteers interested in your work. Learn to identify people in network with access to volunteer prospects. Learn the programs and services necessary to support Millennial volunteers by helping them grow professionally. *Early Career*

### **3C. Creating a Successful Diversified Fundraising Plan**

*Paulette Boyd, President, Inspire and Kathleen Jackson, President, KJ Consulting.*

Learning objectives: participants will analyze their current funding position, analyze different fundraising vehicles, apply different fundraising strategies to fit the plan of different funding needs, evaluate the effectiveness of the plan, understand the role of board members and other volunteers in creating and administering the plan. *Early Career*

### **3D. Tool Time: Exploring Digital Tools for your Blended Learning Environment**

*Mike Javor, Engagement Assistant, Shedd and Juliann Krupa, Coordinator, Guest Engagement, Shedd Aquarium*

After attending this session, participants will be able to recognize the benefits of a blended learning environment for volunteers in their specific organization. Participants will see the value digital tools can bring to their programs. Participants will experience a variety of digital tools and leave with a digital toolkit they can draw upon with blended learning in their organizations. *Mid-Career*

### **3E. Volunteer Lessons from the Opens Source Software Movement**

*Kathy Flint, CEO, Northbridge Technology Alliance*

Objective is for each attendee to discover two realistically innovative ways by which they can increase their volunteer impact. This non-technical session will present innovative strategies for organizing volunteerism that have originated within and have been proven by Open Source Software community. *Mid-Career*