

APPENDIX #1

Catholic Education Foundation, Diocese of Joliet Committees of the Board of Directors

Executive Committee

Members: Pat Lynch, (Chair), Patrick Theisen, Mike Bava, Fr. Belmonte SJ, Mike O'Brien, Michael Murphy, Tom Lamantia, Mike Cabrera, Joe Langenderfer

The Executive Committee will meet at least 4 times per year to conduct all acts, discretions and authorities as assigned by the Board of Directors on its behalf to be carried out between board meetings during the year. Its purpose is to move the Foundation forward actively and with enthusiasm toward its major goals and objectives. This committee is comprised of the chairs of the board committees and/or other board members as determined by the President or Chairman.

Scholarship Committee

*Members: Mike O'Brien (Chair), Mike Bava, Don Ciancio, Ed Burjek, Joe Mroz
Ad hoc Members: TBD*

The Scholarship Committee will meet as necessary and will be comprised of board members and ad hoc members for the purpose of reviewing specific scholarship applications and grant and loan requests with CEF Staff and disbursing funds on an annual basis as determined by the Board.

2014 Retreat Tasks:

1. Create temporary task force to review/update the financial award amount of scholarships
2. Recruit 40 volunteers for student recruitment outreach to parish religious education programs
3. Recruit 5 Speakers to present at all Masses one weekend at five parishes

Donor Cultivation Committee

*Members: Michael Murphy (Chair), Ed Burjek, Patrick Theisen,
Ad hoc Members: Joseph Zarlengo, JD; Edward Graham, JD, Alex Rechenmacher, JD*

The Donor Cultivation Committee will meet semiannually or as necessary and will be comprised of board members and ad hoc members for the purpose of assisting CEF staff in organizing and executing the current and deferred giving programs of the Foundation. This committee's goal is to identify and cultivate new MAJOR gift and PLANNED gift donors to the CEF. It will determine by what methods new donors will be identified and what activities may be implemented to enhance the overall support for the CEF mission. To that end, numerous subcommittees which will meet as necessary may be organized to accomplish this purpose: Donor Prospecting, Life Income Gifts, Charitable Life Insurance, Family Foundation Outreach, Donor Advised Funds; Life & Estate Planning -

2014 Retreat Tasks:

1. Board members identify, cultivate and solicit 200 new major gift donors
2. Identify, cultivate and solicit 10 new Corporate Donors
3. Organize 10,000-piece mailing to family members ages 65 and over
4. Review/implement 3 planned mailings throughout the year

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Public Relations Committee

Members: Tom Lamantia, (Chair) Ann Brundage, Don Ciancio, Michael Flynn, Frank Jurmann, Leigh-Anne Kazma, Fr. Gerry Riva

The Public Relations Committee will meet semiannually or as necessary and will be comprised of board members and ad hoc members for the purpose of helping CEF staff promote the foundation in all marketing, publicity and public relations activities. These activities include television, print, and radio media and in parish bulletins,. Members will be particularly helpful in organizing and establishing special events as deemed appropriate by board and staff. The committee will help determine the activities that may enhance the overall support for the CEF mission.

To that end, numerous subcommittees which will meet as necessary may be organized to accomplish this purpose:

- *Sounds of Sacred Music* -donor recognition event
- Annual Board Retreat
- *Angel for a Day* –donor school tours/lunch
- *Move Your Feet* -walkathon
- Annual Scholarship Dinner

2014 Retreat Tasks:

1. Each board member to comment one time per week on CEF Facebook and Twitter social media

Nominations Committee

Members: Mike Cabrera (Chair), Pat Lynch

The Nominations Committee is to present a Slate of At-Large member candidates to the full Board of Directors as appropriate during the year by following the *Criteria and Nomination Process of Board Membership*.

The Nominations Committee will also present a Slate of Officers to the full Board of Directors as appropriate. Once the slate is approved by the Board, the committee will present the slate of officers to the President for acceptance and appointment.

The committee will be comprised of board members and will meet as necessary.

2014 Retreat Tasks:

1. Recruit 6 qualified and enthusiastic Hispanic parishioners to CEF board